

GridWorks Energy Training Centre – Cancellation & Rescheduling Policy

A student may withdraw from a class in which he or she is enrolled. Cancellations made 21 or more business days prior to the class start date will result in a withdrawal fee of 15% of the class tuition fee. Cancellations made between 15 – 20 business days prior to the class start date will result in forfeiture of 25% of the class tuition fees. Cancellations made between 6 – 14 business days prior to the class start date will result in a forfeiture of 50% of the class tuition fees.

No refunds will be issued on cancellations made less than 6 business days from the class start date. A student may re-enroll in a class from which he or she withdrew at a later time. [move up]

Should a student need to reschedule his/her class a re-enrollment fee of between \$50 and \$150 will be charged. The student's original tuition fee will be carried over, upon re-enrollment, to the new start date. If a student re-enrolls 21 or more business days prior to the original class start date a re-enrollment fee of \$50 will incur. Should a student re-enroll between 15 - 20 business days prior to the original class start date a re-enrollment fee of \$100 will incur. Should a student re-enroll between 6-14 business days prior to the original class start date a re-enrollment fee of \$150 will incur. A student attempting to re-enroll less than 6 business days prior to the original start date will not be accommodated and will be expected to show up for class on the original start date. A failure to show up for enrolled classes will result in no tuition refund.

For all cancellations or reschedules, GETC assumes no liability for any non-refundable costs that GETC or the student may incur for student or on student's behalf (example airfare, hotel, food or parking).

Any class credit that a student may have on GETC's books will lapse 12 months from the original enrollment date.

Any amount due to student will be refunded within 30 business days.

No Shows: Failure to attend a scheduled class will be considered a "no show" and will result in forfeiture of the full course price. GETC is not responsible for failure to cancel any hotel reservations.